

## Call to Order-Welcome

Randi Latzke called the meeting to order at 1:01 p.m.

## Meeting Attendance

Once approved, the meeting attendance is taken via the DocuSign document and will be attached to these meeting minutes when uploaded onto Canvas.

## Approval of the Meeting Minutes

The 10/13/2023 minutes were accepted as written with no corrections.

## Curriculum Votes

There are none now; four General Education Courses will be coming through for recertification.

## REPORTS

### Undergraduate Education/Associate Dean's Report

Ann Cranston-Gingras reported the following:

- Undergraduate Enrollment – across all campuses were up in enrollment. We need to focus on recruitment across all campuses. Spring undergraduate enrollment is looking strong so far on the Tampa Campus. We need to encourage students to register.
- Dean Roll and Ann met with Cindy Delucca about differentiated admissions for some COEDU students. Spring and summer are the only options for differentiated admissions.
- What is the benefit of differentiated admissions? More students.
- Degree Productivity – One program that came up on the list was BS Science Education came up on the report. Response to the Provost, combining social sic, science, and math under the same CIP.
- Intent Proposal is the new CIP in Exercise Science, which is moving forward with that proposal.

### CAEP/FLDOE Report

Pam Magasich reported.

- There is nothing new to report today.

### Office of Clinical Education Report

Jennifer Jacobs submitted the following report:

The Office of Clinical Education is working with clinical coordinators on a new structure called **Mentor Teacher Fellows**. A **stipend** will be paid to Mentor Teachers Fellows in **Sarasota County**. These mentor teachers work to serve as teacher leaders and liaisons between their schools and our programs. This structure is a way to create a feedback loop between our school partners and our programs. We are planning an **event for January 22 at 5:00 in the TECO room** with a virtual option. We hope to provide a meal, build community among these teacher leaders across districts and levels, engage in professional learning, and meet with clinical coordinators and program faculty. We hope the fellows can help to strengthen our partnerships and programs through their feedback and collaboration.

**Clinical coordinators diligently work on spring placements** by meeting with district partners and leadership.

**Sarasota/Manatee County** has **decided to pay our interns** starting this spring.

It has been decided that **students can proceed to the final internship without passing the GKT.**

**Internship Certificate** in Final Internships can apply with stipulations. Not everyone seemed receptive to the idea.

### **General Education Council Report**

Jane Govoni provided the following:

The October 16th meeting was brief as we are waiting for proposals to have further discussion. PHC 4755 Foundations of Evaluation and Research in Public Health will be added to an upper-level course. Master's level students in Student Affairs are currently observing on the SP Campus. The next meeting will be held on Nov 6th.

### **Excellence in Undergraduate Education Award Report**

Jane Govoni provided the following report:

There were no applications for October for the Excellence in Undergraduate Award. Two new applications were received earlier today.

### **Faculty Policy Council Report:**

Randi provided the following report:

Report from FPC Meeting on 10/27/23:

- Constitution Committee: After minor edits, revisions were sent for a vote of faculty - 78 voted to approve, and four voted against approving. The revised constitution has been sent to the Provost's Office.
- Diversity Committee: A survey was facilitated to determine the issues behind low attendance and engagement. Results indicated that faculty felt tired and overextended, with some fear in the present political climate of being associated with a DEI entity. \*One member indicated additional concerns about the lack of new recommendations from the committee and the admin not acting on recommendations, leading to her lack of desire to participate.
- Proposal for department name change (CIL back to Teaching & Learning) – Through the process and sent to Cynthia Brown-Hernandez's office for the next step. One member of LLEP offered a question about how that intersects with other programs where teaching and learning are central to the work.
- Voting on course and program proposals: Flexibility on the timeline, including the possibility of an e-vote, was discussed, with meeting dates for November impacted by the Veterans Day holiday. Discussion of proposals among the FPC executive committee, including the UPC and GPC chairs, was suggested to clarify proposals that might move forward to an electronic vote.
- Ad Hoc Committee on Budgeting proposed to provide faculty feedback during the process.
- GPC Updates:
  - Inform doctoral students of upcoming deadlines, especially Nov. 10 (USF closed) for ETD-dissertation paperwork. It could be submitted on Nov. 10, but no help is available.
  - Still working on the M.Ed. Program Core Courses – program coordinators will be asked for programs of study.
  - The COEDU anticipates using EdVision (doctoral programs) starting in spring 2024 and DegreeWorks (master's and specialist programs) starting in summer 2024. These are tools for tracking students' academic progress. The Office of Graduate

Studies will facilitate training for the systems once they become available to faculty and staff.

- Digital Ecosystem Committee
  - Ad hoc committee recommending COEDU students to possess a laptop upon entry into the College of Education
  - Concerns about Archivum being discussed and the data's role in promotion and tenure reviews.
  - A challenge has been communicated to the USF Council on Technology for Instruction and Research for a potential resolution about the difficulty in ordering Perusal versions of texts for courses.
  - DAC 201A, EDU 402V, EDU 305, and EDU 356/350 – proposals for renovations shared.
  - Concerns about the Technology Property Agreement. Specifically, initial research suggests that it's a violation of the Fair Labor Standards Act for salaried/exempt employees: <https://www.shrm.org/resourcesandtools/legal-and-compliance/state-and-local-updates/pages/policy-regarding-damage-to-company-property.aspx>; Nathan Fisk will raise this with the University CTIR Committee
- Faculty Senate
  - Continuing the process of development and submission of post-tenure review paperwork, USF, UCF, and FSU have all brought legal challenges against the process.
  - Debate continues about arrests made during student protests – this discussion is ongoing.

### **Undergraduate Council Report**

There was no report today.

### **Student Advising Services Report**

Jeany McCarthy shared that she had no report today.

- Event on Saturday, October 28, COEDU Showcase. 30-35 RSVP'd, and nine students and their families attended the event.
- Graduate students this spring w/o the FTCE, three documents shared with the Dean, awaiting his feedback.
- Met with Terry Chisom, and she was supportive of the idea and understood the rationale. The General Counsel reviews it to ensure no loopholes exist in the documents/processes. We are hoping for a decision before the Winter break.

### **Ad Hoc Committee on Completer Degree**

Laura Sabella and Randi Latzke reported:

- Met with Cynthia Brown-Hernandez; this is moving forward; more information is being gathered for the next steps.

## **New Business**

- **B.S. in Elementary Education Program Change Proposal** – Randi Latzke
  - Multi-faceted to reduce program hours to become more competitive.
  - Elimination of the Children's Literacy Course from the program. Once competency LAE 4311 is absorbed.
  - The Eliminating the Measurement for Teachers course is already included in existing courses, and only one FEAP will be infused and assessed into the Final Internship Course.

## DRAFT

- Changes to the MAE I, II, and III (New course)
- Eliminating STEM course and will be infused into MAE Credit hours.
- Final Internship is variable credit hours – 9 hours
- **General Education Recertification Courses** – Lora
  - Process of reviewing General Education for the spring semester.

## Old/Unfinished Business

- **Undergraduate Council vacancies**- still need representatives.
- **GKT/FTEC Exam**  
It has been decided that students can proceed to the final internship without passing the GKT.

## Informational Items

PET Courses changing the prerequisites is the only change.

- PET - 3361 - Nutrition for Fitness and Sport
- PET - 3370 - Science of Weight Management
- PET - 3940 - Practicum in Fitness and Wellness
- PET - 4413 - Administration of Fitness and Wellness Centers

## For the Good of the Order/Announcements

- TBA

## Important Dates

- **November – 10 – Veterans' Day** - USF Closed
- **December 1** - Last Day of Fall Semester Classes
- **December 4** – Curriculog Closes
- **December 2-7** – Finals Week

## Adjournment

The meeting adjourned at 2:07 p.m.

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The attendance Sheet for this UPC meeting is attached to these meeting minutes as the record of attendance.