

Call to Order-Welcome

Randi Latzke called the meeting to order at 1:00 p.m.

Meeting Attendance

Once approved, the meeting attendance is taken via the DocuSign document, which will be attached to these meeting minutes when uploaded onto Canvas.

Approval of the Meeting Minutes

The 02/09/2024 minutes were accepted as written with no corrections.

Acknowledgment of E-Votes (All were approved by a majority vote of the UPC since the last meeting)

- none

REPORTS

Undergraduate Education/Associate Dean's Report

Ann Cranston-Gingras reported the following:

- **General Education Changes** -Board of Governors Regulation - State Core has changed, new Math, two other Math courses removed, new Geography, New Oceanography American History, Intro to Sociology removed, any state core Gen Ed course must use state-approved descriptions and learner outcomes/objectives, new process through the state, University President, Trustees, and BOR, has to sign off, et al.
- **Academic integrity and Academy Grievance – Maxient Software-** new email inbox and centralized tracking.
- **Curriculum Survey** – UPC and GPC Survey will report at the next meeting.
- **Exercise Science** – College of Public Health – Concentration in Movement Science offered by the College of Medicine- a potential threat to our Exercise Science program- withdrawing their intent proposal and proposing a different one with a clinical focus – Rehabilitative Motion -the goal is a collaboration with them in delivering the needs

CAEP/FLDOE Report

Darran Town and Shaun Dinsmore provided the following information:

- Temporary Certificate Programs – Teacher Apprenticeship Program State of Florida – Department of Education – 50 page slide deck in the Program Coordinator's tool kit. Lora will send a copy of the pdf to all members of the UPC.

Office of Clinical Education Report

Jennifer Jacobs submitted the following report:

- I attended the FACTE meeting in Orlando, 2/29-3/1. Higher education institutions from across Florida and FLDOE representatives were present.
- The two main topics were Teacher Apprenticeships and the Temporary Teacher Internship Certification Pathway. I will include links to these initiatives in the meeting minutes. There were reservations about both initiatives. One of the challenges with apprenticeships is that students must have two years of on-the-job training and coursework in an alternative format and cannot pay tuition. A district mentor teacher supervises them, and they are not teachers of record. Many institutions are proceeding with caution. <https://www.fldoe.org/teaching/preparation/apprenticeship.stml>

DRAFT

- I want to share a draft of the internal Teacher Internship Certification Pathway process to get feedback.
<https://www.fldoe.org/teaching/certification/pathways-routes/teacher-internship/>
- Another new update is that our students will receive official FTCE scores at the testing location.
- The Practitioner Research Conference will take place on April 25 at 4:30. Clinical Education will be offered through USF from May 28-July 9 for no cost. Don't hesitate to contact me if you have some teachers, adjuncts, new faculty, or grad students who are interested.

Excellence in Undergraduate Education Award Report

Jane Govoni provided the following report:

- **Excellence in Undergraduate Education Award – February 2024**
- The following were nominated for the Excellence in Undergraduate Education Award:
 - Jessica Hinton (by Betsy Doone)
 - Janet Outlaw (by J. Schneider)
 - Tammy Summers (by C. Picot)

General Education Council Report

Jane Govoni provided the following report from the **GEC Meeting Feb 19, 2024 and March 4 Meetings**

- **Kyna Rhae Betancourt** provided an overview of the GEC requirement/assignments. She stated that the Enhanced Gen Ed is not changing; but what is changing, is how it is reported back to the State. There is no specific requirement to change the Gen Ed; the law and regulations state that the courses must be identified into the five designated areas (communications, humanities, social sciences, natural sciences, mathematics).
- The committee members reported on their respective assignments. If needed, course proposals were sent back to respective faculty members to make changes/updates, or alignments with SLOs. Overall, there were 9 new course proposals; 5 courses approved and 4 tabled for New Course Proposals.
- There were 2 course change proposals, and both were approved. There were 9 recertification proposals reviewed by committee members and there will be a follow-up at the next meeting regarding the approval of these courses (3/4/2024).
- For the upcoming meeting, there are 3 new course proposals, 5 course change proposals, and 7 recertification proposals that will need to be reviewed. Committee members identified courses to review.
- **LINK for ASSESEMENT by Kyra Betancourt:**
 - <https://www.usf.edu/undergrad/general-education-council/enhanced-gened/ege-faculty-resources.aspx>

• **GEC Meeting March 4, 2024**

- **Kyna Rhae Betancourt** provided the Enhanced Gen-Ed/State Crosswalk to the committee.
- The members reviewed course proposals as follows.
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- **Reviews for 7 new course proposals were presented.**
 - APK 2070- Lifestyle Fitness - Tabled

- DIG 3121 – Principles of Visualizations - Approved
- GRA 2109 – Graphic Design Theory and Culture -Tabled
- ACG 4841 -Analytics in Accounting – Revisions Needed
- MGF 1130 Mathematical Thinking- Revisions Needed
- RCS 2000 Disability and Popular Culture - Tabled
- SOW 3203 Introduction to Social Work – Approved

- **Reviews for 6 Course Change Proposals were presented.**
 - COP 4703 – Advanced Database Systems for Information Technology -Tabled
 - ENC 4940 Professional Internship -Approved
 - MAD 2470 Introduction to Cryptography and its Applications - Tabled
 - MUS 4954C Music Performance Recital - Approved
 - SOW 4522 Multicultural America in a Global Society- Tabled
 - EEC 4940 Internship Early Childhood -Approved

- **Reviews for 7 Course Recertification Proposals were presented.**
 - ECH 3783 Sustaining the Earth – Tabled Need syllabus -Revisions needed.
 - ECH 4680C Product Development –Approved
 - LDR 4204 Ethics and Power in Leadership - Approved
 - MUE 4854C Global Music Pedagogy in Local Context – Approved
 - MUE 4940 Internship Music Education – Revisions needed.
 - MUS 4954C Music Performance Recital – Approved
 - PHC 4376 Disaster by Design: Exercise Development for Homeland Security Professionals -Approved

- **Reviews for 6 Course Recertification Proposals were presented.**
 - CCJ 3058 Professionalism in Criminology and Criminal Justice-Tabled (needs revisions)
 - CHM 3080 Chemistry for Sustainability-Approved
 - COM 3014 Communication, Gender and Identify-Approved
 - LIS 4934 Information Science Senior Capstone – Revisions needed.
 - NSP 3667 Introduction to Global Health - Tabled
 - OCE 2001 Introduction to Oceanography -new classification – state mandate for change

- There was a brief discussion regarding the rubrics for SPS 3003. The course was tabled till the next meeting.

Faculty Policy Council Report:

Randi provided the following FPC Report from February 23, 2024:

- **Survey from Faculty Success Committee** - will be revisiting the process for analyzing and reporting results as well as recommending outsourcing of future surveys; the FPC will be holding a virtual town hall on March 28 at 10am-12pm, to engage in constructive conversation with Dean Rolle about overarching concerns expressed in the latest faculty survey. (see email from Eugenia Vomvori)
- **Digital Ecosystem Committee** - reviewed designs for renovations of the I-Teach Lounge and the Collaboratory and are requesting versatility of usage in the spaces, with a look forward to the ability to innovate with technology rather than focusing on current technology and including IT staff on input.
- **Graduate Policy Council**
 - graduate handbooks have been uploaded to the GSO website
 - COE award winner of the 3m dissertation award
 - recommendation for use of the USF AI guidance website
 - continued work on recommendations for M.Ed. & C & I core courses
 - process defined for qualifying exam process

Undergraduate Council Report

There was no report today.

Student Advising Services Report

Jeany McCarthy could not attend today, and there was no report.

Ad Hoc Committee on Completer Degree

Laura Sabella and Randi Latzke indicated that work would resume over the summer on this completer degree.

New Business

- None

Old/Unfinished Business

- **Undergraduate Council vacancies**- still need representatives.
- **General Recertification Education Course Reports**
 - SPM 3012 Issues in Sport – Randi Latzke/Mo Chiodini
 - SPS 3003 The Meaning of Madness – Mandie Dunn/Sam Buckner
 - EDP 2210 Learning in the Real World – Robert Dedrick/Jane Govoni
 - SCE 2041 Foundations of Science and Science Education – Mandie Dunn/LaSonya Moore
 - EDF 3228 Human Behaviors and Selection- Sandra Vernon-Jackson-Lindsay Persohn

Informational Items

- None

For the Good of the Order/Announcements

- none

Important Dates

- **Spring Break March 11-17**- No Classes
- **Practitioner Research Conference** – April 25
- **Last day of Spring Classes** – April 26
- **Final Exam Week** – April 27-May 2
- **USF Commencement** – May 2-5

Adjournment

The meeting was adjourned at 2:14 p.m.

The attendance Sheet for this UPC meeting is attached to these meeting minutes as the record of attendance.