

## Call to Order-Welcome

Randi Latzke called the meeting to order at 1:01 p.m.

## Meeting Attendance

Once approved, the meeting attendance is taken via the DocuSign document and will be attached to these meeting minutes when uploaded onto Canvas.

## Approval of the Meeting Minutes

The 01/12/2024 minutes were accepted as written with no corrections.

## Acknowledgment of E-Votes (All were approved by a majority vote of the UPC since the last meeting)

- **LDR 4250** - Outdoor Field Study
- **PET 3792** - Outdoor Facilitation and Education
- **PEM 2252** - Canoe and Kayak Skills
- **PEM 2121** - Introduction to Swim
- **PEM 2190** - Outdoor Recreation Experience
- **APK 2079**- Lifestyle Fitness

## REPORTS

### Undergraduate Education/Associate Dean's Report

Ann Cranston-Gingras reported the following:

- Graduation without certification/endorsements working on catalog copy update.
- Current wording for UG and MAT catalog related to graduating without degree  
"Students seeking to graduate from a state-approved teacher preparation program with imbedded Reading and ESOL endorsements must attain passing scores on all portions of the Florida Teacher Certification Exam (FTCE). Students who graduate prior to attaining passing scores on all portions of the FTCE will not receive the state-approved teacher preparation program with respective endorsements statement on their official transcript."
- Curriculog Survey – 12 responses so far; hope to have feedback for March's meeting
- Pizzo Elementary Meetings – new MOU and moving forward to continue partnership with Pizzo – Jenn Jacobs is taking the lead on some of the discussions moving forward
- Undergraduate Exercise Science enrollment – College of Medicine is developing a minor in Movement
- Stipend for online teaching courses will end as early as this summer.

### CAEP/FLDOE Report

Darran Town and Shaun Dinsmore

- **CampusFolio**  
Most programs are ready for full implementation.  
For those who are still revising critical task rubric to be CAEP-compliant, please schedule time to complete them. You can also meet with Kris Hogarty if you have questions or concerns about rubric development. Darran will ask Kris to send out updated assessment matrices to any programs with rubric updates needed.
- **CAEP Annual Report (AIMS)** is now open. Programs may be contacted to provide input.

### **Office of Clinical Education Report**

Jennifer Jacobs submitted the following report:

- During the last UPC meeting, I shared the draft disposition documents that the clinical coordinators had revised. Now, all clinical coordinators are sharing with program faculty, and I will share with district coordinators to gain their feedback.
- The Mentor Meet-Up was a success. We welcomed 25 mentor teachers. There was an opportunity to build community, a reading about mentoring practice, a dinner, and an opportunity for teachers to provide feedback about clinical experiences. The Anchin Center presented professional learning opportunities, and we shared flyers about graduate programs.
- We are beginning to plan the 2024 Practitioner Research Conference, which will take place on April 25. We want to receive feedback.
- FACTE will hold its spring conference in Orlando from Feb 29 to March 1. I will be attending and will bring back information about clinical experiences across the state. Let me know if you are interested in more information about this group.
- Additionally, the state is holding a Teacher Apprenticeship Technical Assistance Webinar that I plan to attend and will bring information back to the group. If you would like to attend, please let me know.

### **General Education Council Report**

Jane Govoni provided the following report:

- We met on Jan 29th and discussed the following:
  - There was a conversation about Senate Bill 266 regarding upcoming changes to Gen Education requirements; further information is forthcoming.
  - It is acceptable to have 2 HIP attributes for Tier Four courses.
  - Removal of attribute for INT 4942 Internship in Deaf Studies (attribute discontinued).
  - CHM 3080 Chemistry for Sustainability approved by GEC on 11/21/24.
  - There have been 29 course proposals added in Curriculog since 12/2023.
  - There are nine new course proposals to be reviewed.
  - There are 11 recertification proposals to be reviewed.
  - Next meeting Feb 19th.

### **Excellence in Undergraduate Education Award Report**

Jane Govoni provided the following report:

- In January 2024, there were four nominations for the Excellence in Undergraduate Education Award:
  - Wanda Dudley
  - Lindsay Persohn (2nd nomination this academic year)
  - Thomas Plaza
  - Deidra Sanders Burnett
- Please continue to send in your nominations for outstanding community members.

### **Faculty Policy Council Report:**

Randi provided the following FPC Report from January 26, 2024:

- Antisemitism on campus – In light of incidents impacting faculty and students, concerns about the lack of systematized response were shared.
- AI Policies/Impact on Research – Questions related to the impact the use of AI may have on data collection during research studies. A recommendation was made to present the concerns to the Digital Ecosystem Committee for follow-up.
- Review of Faculty Ad Hoc Working Group Recommendations - Faculty are awaiting a synthesis of the recommendations and how the Dean's office intends to address the

recommendations from the ad hoc working groups. Some discussion was about them being shared across the upcoming Dean's First Friday meetings.

- The USF Provost will visit the College of Ed. on February 29 from 9 to 12.
- The Faculty Success Community Involvement Committee shared their reports based on the results of the College Faculty Survey. There was some confusion about whether the results would be shared in the meeting, but the committee expressed the intention to share it before the next meeting so that faculty can read it before discussing it.

### **Undergraduate Council Report**

There was no report today.

### **Student Advising Services Report**

Jeany McCarthy sent the following report today:

- Florida Future Teachers Association and Teacher of the Year
- Exercise Science Open House and classroom guests -Admitted Student Saturdays and New Student Open House
- Visits to Teaching Academies

#### **Hillsborough County:**

- Blake HS
- Leto HS
- Chamberlain HS
- Sickles HS
- Angelique Xenick - High School Supervisor, School Counseling Services
- Kathryn Branham - Coordinator

#### **Pasco County:**

- River Ridge HS
- Zephyrhills HS
- Wiregrass Ranch HS
- Lynn Young - Supervisor of the School Counselors

#### **Pinellas County:**

- Boca Ciega HS
- Seminole HS
- Valarie Santos - K-12 Guidance Service Specialist

#### **Polk County:**

- Lake Gibson HS
- Bartow HS
- Susan Willcockson, Sr. Coordinator Secondary Counseling, Success Course Coordinator

#### **Sarasota:**

- Julie King, Student Services
- Mandi Coker, District Mental Health Coordinator, Student Services, Program Manager
- Brittnay Rutherford, South County Program Manager

#### **Manatee:**

- Larissa Bennett, Supervisor of High School Services

- **Exercise Science Open House** and classroom guests -Admitted Student Saturdays and New Student Open House

### **Ad Hoc Committee on Completer Degree**

Laura Sabella and Randi Latzke reported that has been on hold as the graduation without certification was being resolved. This will be picked up again.

## **New Business**

- None at this time

## **Old/Unfinished Business**

- **Undergraduate Council vacancies**- still need representatives.
- **General Recertification Education Courses** – reports will be given at the March UPC meeting
  - SPM 3012 Issues in Sport – Randi Latzke/Mo Chiodini
  - SPS 3003 The Meaning of Madness – Mandie Dunn/Sam Buckner
  - EDP 2210 Learning in the Real World – Robert Dedrick/Jane Govoni
  - SCE 2041 Foundations of Science and Science Education – Mandie Dunn/LaSonya Moore
  - EDF 3228 Human Behaviors and Selection- Sandra Vernon-Jackson-Lindsay Persohn

## **Informational Items**

- **Athletic Coaching Minor** – PE – Undergraduate- Intent Proposal
- **Outdoor Recreation and Education**- Minor- PE - Intent Proposal
- **BS in Interdisciplinary Education** – Termination of Degree

## **For the Good of the Order/Announcements**

- none at this time.

## **Important Dates**

- **Spring Break March 11-17**- No Classes
- **Last day of Spring Classes** – April 26
- **Final Exam Week** – April 27-May 2
- **USF Commencement** – May 2-5

## **Adjournment**

The meeting adjourned at 2:15 p.m.

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The attendance Sheet for this UPC meeting is attached to these meeting minutes as the record of attendance.