

Call to Order-Welcome

Randi Latzke called the meeting to order at 1:00 p.m.

Meeting Attendance

Once approved, the meeting attendance is taken via the DocuSign document and will be attached to these meeting minutes when uploaded onto Canvas.

Approval of the Meeting Minutes

The 11/03/2023 minutes were accepted as written with no corrections.

Curriculum Votes

There are none now; four General Education Courses will be coming through for recertification.

REPORTS

Undergraduate Education/Associate Dean's Report

Ann Cranston-Gingras reported the following:

- **Graduation without Certification** – The Provost's office was very open to the idea; Terry Chilsom is assisting in carrying this forward. The only concerns are the communication with all the needed stakeholders and the wording of the catalog. A draft of the student request form was shared with the UPC. There is no opposition from anyone at the UPC, GPC or FPC to move this forward. Everyone agrees this is a wonderful option for students to have.
- **Student Disposition Form/Evaluation Process** discussions will happen in UPC, and those in GPC will be invited if they wish to be a part of the discussions.
- **Undergraduate Enrollment** overall is up in the three campuses is up 2.7%
- We have 89 proposals in Curriculog currently; only 38 are at the graduate level the rest are undergraduate. This also includes courses that are either electively at five years or automatically discontinued at ten years.
- **PE Minors** in Athletic Coaching and Outdoor Recreational Leadership
- **Elementary Education** has trimmed their program and **Special Education** has also trimmed down their program to comply with the 120-hour requirement.

CAEP/FLDOE Report

Darran Town reminded everyone that Pam Magasich retired at the end of December. Darran will attend the meetings, and Shaun Dinsmore will attend the meetings as Pam's replacement after being mentored by Darran. e-ipep Review was completed so well that the FLDOE extended not visiting for another year. The site visit will be coming fall 2025 through Spring 2026, which is the new target site inspection.

Office of Clinical Education Report

Jennifer Jacobs submitted the following report:

Student Dispositions

The Office of Clinical Education has worked collaboratively with the clinical coordinators of the undergraduate and graduate teacher preparation programs to revise the Disposition Document that was last approved in 2014. Additionally, we have created two new documents. These documents will help guide the process for when students experience

dispositional challenges within clinical experiences across all programs. We have drafts of disposition indicators, a professional growth plan flowchart, and a professional growth action plan. We would love to get feedback on these documents from UPC and then, after revisions, get a sign-off from the general counsel. The next step in our process is to work closely with Kris Hogarty to develop a dispositions assessment—which is required for accreditation purposes to track students' dispositional development over time.

General Education Council Report

Jane Govoni provided the following report:

The Council did not meet in December. The members were asked to review CHM 3080 (Chemistry for Sustainability) for minor course changes, including removing the CHM 2045 lab and providing options for prerequisites. Our next meeting is scheduled for Monday, Jan. 29th.

Excellence in Undergraduate Education Award Report

Jane Govoni provided the following report for the **Excellence in Undergraduate Education Award**. For November 2023, the recipients were educators in Hillsborough County, Sarasota County, and USF. There were 11 awardees. There were no submissions in December.

Stephanie Arthur
Pattrino Folino
Rennex Franklin
Farah Khorsandian-
Sanchez
Amanda
Mirabella
Janet Outlaw
Lindsay Persohn
Christine Picot
Chelsea Riviera
Steven Royce
Tammy Sommers

Faculty Policy Council Report:

Randi provided the following FPC Report from Nov. 17, 2023:

- St. Pete and Sarasota campuses are both initiating Living & Learning Communities for students; Sarasota is introducing housing on campus with a soft start this summer and full openings in fall (200 residents)
- Sarasota has started its paraprofessional-to-teacher pipeline program with Project Parasol through a Dept. of Ed. grant providing tuition and supplementary support to full-time ELL paraprofessionals across several districts.
- New swipe card panels have been installed in EDU 159, 213 and 252
- Discussion continued in the Digital Ecosystem Committee about moving forward the laptop requirement for COEDU students.
- The faculty constitution was ratified and approved by the provost's office.
- The Diversity Committee is working on bringing Dr Angela Valenzuela to campus.
- The dean addressed as many of the concerns as possible without violating HR standards about the department chair search in CIL. He was prepared to review the slate of recommended internal candidates at the time of that meeting.
- FPC agreed to continue with some electronic voting measures as needed, with representatives from UPC and GPC providing clarifying information to FPC to allow for an informed vote.

Undergraduate Council Report

There was no report today.

Student Advising Services Report

Jeany McCarthy sent the following report today:

Enrollment updates for spring

Newly Admitted to the College

Transfers

First Year - 21

- PreExercise Science 11
- PreElementary 6
- PreEarly Childhood 1
- PreSocial Science 1
- Premath 1
- PrePhysical Education 1

Late admits- discussion is there really a cut off date to stop admissions.

Graduation

Earning an Education Degree without FTCE

Recruitment

FFEA College Night- February 3, 2024 in Orlando

Recruitment calendar- shared with leadership

High Schools- Visits to all high schools with teaching academies

Transfer Days- coordinating with USF Transfer Student Success and Admissions

Bank of America Grant- Peers as Partners in Learning

Innovative Education/Admissions/COEDU proposal for IT to develop a platform for recruiters

Ad Hoc Committee on Completer Degree

Laura Sabella and Randi Latzke reported:

The group met with Cynthia Brown-Hernandez, and she was gathering more information.

This would be a degree that students can choose upfront.

New Business

- **Timeline for Curriculum Proposals, Survey for Curriculum Process, Training for faculty in Curriculum Process**

Old/Unfinished Business

- **Undergraduate Council vacancies**- still need representatives.
- **GKT/FTCE Exam Catalog Update** - Jeany
- **General Recertification Education Courses** – will be assigned soon for reports at the March meeting

Informational Items

- MAE 1033 Intermediate Algebra – removing prerequisites
- Athletic Coaching (Minor in PE) – Intent Proposal
- Outdoor Recreation Leadership – (Minor in PE) – Intent Proposal

For the Good of the Order/Announcements

- TBA

Important Dates

- **February 9** – Next GPC Meeting
- **Spring Break March 11-17**- No Classes
- **April 30** – Last day of Spring Classes

Adjournment

The meeting adjourned at 2:54 p.m.

The attendance Sheet for this UPC meeting is attached to these meeting minutes as the record of attendance.