

## Call to Order

Janet Outlaw called the meeting to order at 1:01 p.m.

## Meeting Attendance

Once approved, the meeting attendance is taken via the DocuSign document, which will be attached to these meeting minutes when uploaded onto Canvas.

## Approval of the Meeting Minutes

The 02/14/2025 minutes were accepted as written with no corrections.

## Curriculum Review

None

## REPORTS

### **Undergraduate Education/Associate Dean's Report**

Ann Cranston–Gingras reported the following:

- **Director of Accreditation** – Jenifer has interviewed the three finalists and is ready to make an offer but must wait for Oracle to open to move forward.
- **General Education** – accepting proposals for new Gen Ed Courses and revisions to existing Gen Ed Courses; meeting on April 4 to discuss possibilities.
- **Program Review** for Gen Ed must replace one course with another, Ann shared a spreadsheet on screen. Degree hours will stay the same. Responses need to be made on March 31. This is effective Fall 2025.
- **Articulation Agreement with Health Sciences** – Candi and Ann have been working to reach an agreement to ensure that the new program is not detrimental to the Exercise Science Program.

### **CAEP/FLDOE Report**

Shaun reported that the IRPC report window that has opened. Waiting on assessment data from 18 undergraduate instructors.

### **Office of Clinical Education Report**

Jennifer Jacobs shared the following report with UPC:

#### **Clinical Education Course**

This summer, we will offer clinical education for teachers in our partnership schools free of cost through the Anchin Center, where she is working on getting this set up with Rachel Hatten. Keep an eye out for the flyer. If a teacher works with a teacher candidate in the fall, they must have completed clinical education training. This is for any level of intern except the 15 observation hours.

#### **Express Mentor Professional Learning**

We had 23 teachers attend an Express Mentor Professional Learning about our new evaluation tool on February 24th. The next one is March 31<sup>st</sup>.

#### **Final Internship Certificate**

In April, we will report on the Temporary Final Internship Certificate.

## **General Education Council Report**

Jane Govoni and Mo Chiodini shared the following report with the UPC **from Gen Education Council Meeting of March 3, 2025**

### **Discussion on Council on Racial Justice – Marie Bourgeois**

Marie stated that the Council on racial justice wanted the GEC to “adopt” a specific statement regarding racial justice. It was decided by the council that we needed more information, including what the intent of the “adopting the statement” meant. The issue was sent back to the Council on Racial Justice for clarification.

### **General Education Course Update**

Marie gave us a brief update on “Gen Ed” classes, stating the University is still trying to find appropriate courses to serve as Gen Ed, and we can use other courses approved through the SUS. Still, they must be taught exactly as they were created, including Objectives and Outcomes. Kyna Betancourt is still trying to gather a list for us.

All Gen Ed classes currently being used will be “taught out,” complicating the need for instructors until the changes are finalized.

Exercise Sciences use of the Internship was accepted to be “taught out” with its new number because of the Exercise Science new CIP code.

## **Excellence in Undergraduate Education Award Report**

Clarence Walker reported the recent recipients include:

### **Feb. 2025**

Cindy Lovell  
AnnMarie Zoran  
Kevin Horwedel  
Laura Sabella  
Wenyu Guo

### **March 2025**

Kelley Cummings  
Keisha Albritton  
Alfredo Rodriguez Vera  
Chuaqian Song  
Sandra Vernon-Jackson

### **Award Ranking Question**

A faculty member questioned the rankings and competitive process of the Excellence in Undergraduate Education Award. Historically, from the award's beginning, this award has never been competitive. Annual review committees and similar committees can keep the non-competitive context of this award in mind since there are no rankings/ratings for the award.

## **Faculty Policy Council Report:**

Janet Outlaw shared the following with the UPC from the FPC 2/28/25 Meeting.

- Dean Schneider submitted budget slides to the provost and will present our College Budget Request.
- After the budget process is complete, there will be a significant focus on marketing.
- After Oracle is back up, there will be a search for a new Budget Director.
- Increased focus on undergraduate research for the university and college.
- A new one-stop shop website for USF IT Hub is coming.

## **Undergraduate Council Report**

Candi Ashley had nothing to report at this meeting.

**Student Academic Services Report**

Jeany McCarthy was absent and sent the message that she had nothing to report today.

**New Business**

There was no new business today.

**Old/Unfinished Business**

There was no old/unfinished business today.

**Informational Items**

**Undergraduate Student Feedback**

Janet Outlaw shared that students want to build more connections with the college through the existing organizations in the college and to partner more with faculty to participate in research.

**For the Good of the Order/Announcements**

The April 11<sup>th</sup> meeting is the last of the academic year and when the newly elected representatives will attend and elect a Chair and Vice Chair for the 2025/2026 Academic year.

**Important Dates**

- **April 11 – UPC Meeting**

**Adjournment**

The meeting was adjourned at 1:26 p.m.

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The attendance Sheet for this UPC meeting is attached to these meeting minutes as the attendance record.